

**Quinns Mindarie Surf Life Saving Club**  
**Annual General Meeting 2021 – Meeting Minutes**  
**11<sup>th</sup> July 2021**



**1. Open Meeting – President’s Address**

Meeting Opened at 02:03pm

Opening Address:

Thanks everyone for coming along today, this is a fantastic turnout and it’s an indication of how we are growing as a club and the sort of enthusiasm we’ve got in the club here, so it’s fantastic to see everyone rolling up to get involved and to be part of the club and have a say in what’s happening here.

**2. Apologies**

Caelee France

**3. Confirmation of Minutes of 2020 Annual General Meeting**

Motion accepted by: Bruce Westerman

Seconded by: Chris Agar

Motion to pass minutes has been accepted.

**4. Business arising from the Minutes of the 2020 AGM**

No show of hands, no business from previous years AGM raised.

**5. Endorsement of the Amended Club By-laws**

It was explained in the meeting that the By-laws have been updated and circulated to the members for review and feedback. Feedback was received, reviewed and where applicable incorporated as minor updates. Request was made to endorse the By-laws via a member vote (for or against).

- Majority votes ‘for’
- No votes ‘against’

Amended By-laws were endorsed at this AGM.

## 6. Presentation & Adoption of 2020/2021 Annual Report

Annual Report was introduced, thanks given to all that contributed to its content. Members were encouraged to download a copy via a QR-Code. It was proposed to present and adopt the Annual Report via a members vote (for or against).

- Majority votes 'for'
- No votes 'against'

Annual Report 2020/21 was adopted at this AGM.

## 7. Presentation & Adoption of 2020/2021 Annual Financial Statements

***Annual Financial Statements were not available to present for adopted at the AGM.***

Robert Ross (Director of Finance) provided an update to the members.

Address from Robert Ross:

We were not in a position this week to present a set of audit accounts to the members for adoption at the AGM. They should be available by the end of the month for circulation to the membership. Robert made a few general statements about the conditions of the club's finances.

- They remain very strong
- Spent a lot this year trying to return value to the members
- Bank balance is somewhere in the region of \$370,000
- The club is in a relatively robust financial place

The Club's financial books will be circulated as soon as they are ready. There are no fundamental problems, we just made several changes this year in the way we do the bookkeeping, the system we use to do the bookkeeping, the system we use to take payments as well as streamlining our bank accounts. All of that combined added a couple of levels of complexity to preparing the books, resulting in us not allow enough time to complete them, so it was our fault.

Director of Administration to put forward the Annual Financial Statements to the members later (when available) for the purpose of adoption.

## 8. Dissolution of Board of Directors

Saxon France (President)

With that I call up on Mr Alan Lee to come up and take the seat of Chairman as we dissolve the current board of Directors to allow all board positions to be re-elected annually. So, Ladies and Gentlemen, for the last time from me, I dissolve this Board in readiness for the election of new Board members. Thank you very much.

Alan Lee (Chairman)

Following right along we have 1 nomination for Club President, proposed by Rob Ross and Seconded by Richard Lissett. That is Nathaniel Lee. Nathaniel Lee is appointed as the Club President for Quinns Mindarie Surf Life Saving Club.

Alan Lee handed over to Nathaniel Lee (President)

## 9. Election of New Directors

Nathaniel Lee (President) addresses the nominations for Club Directors.

Director of Finance - we have 1 nomination, proposed by Darren Green and Seconded by Paul Brownrigg, that is Rob Ross. No other nominees - nomination is passed.

Director of Surf Sports - we have 1 nomination, proposed by Nathaniel Lee and Seconded by Rob Ross, that is Cale Symons. No other nominees - nomination is passed.

Director of Youth - we have 1 nomination, proposed by Paul Brownrigg and Seconded by Lee Kemp, that is Sean Whitehead. No other nominees - nomination is passed.

Director of Marketing - we have 1 nomination, proposed by Lee Kemp and Seconded by Darren Green, that is Paul Brownrigg. No other nominees - nomination is passed.

Director of House - we have 1 nomination, proposed by Darren Green and Seconded by Paul Brownrigg, that is Lee Kemp. No other nominees - nomination is passed.

No nominations for the Director of Administration currently. Passed to the floor, "Anybody wish to nominate for the position of Director of Administration at this time?" – No nominations. Position vacant.

Director of Lifesaving - we have 1 nomination, proposed by Saxon France and Seconded by Nathaniel Lee, that is Richard Lissett. No other nominees - nomination is passed.

No nominations for the Director of Education currently. Passed to the floor, "Anybody wish to nominate for the position of Director of Education at this time?" – No nominations. Position vacant.

No nominations for the Vice President currently. Passed to the floor, “Anybody wish to nominate for the position of Vice President at this time?” – No nominations. Position vacant.

This is your board as it stands for the 2021-2022 season.

## **10. Election of Office Bearers**

No nominations for the Club Captain currently. Passed to the floor, “Anybody wish to nominate for the position of Club Captain at this time?” – No nominations. Position vacant.

Chief Instructor - we have 1 nomination, proposed by Evan Jones and Seconded by Richard Lissett, that is Kaitlin Jones. No other nominees - nomination is passed.

Junior Manager - we have 1 nomination, proposed by Richard Lissett and Seconded by Bruce Westerman, that is Richard Swinnerton. No other nominees - nomination is passed.

Youth Coordinator - we have 1 nomination, proposed by Sean Whitehead and Seconded by Lee Kemp, that is Pete Scrivens. No other nominees - nomination is passed.

No nominations for the Facilities Manager currently. Passed to the floor, “Anybody wish to nominate for the position of Facilities Manager at this time?” – No nominations. Position vacant.

No nominations for the MPIO currently. Passed to the floor, “Anybody wish to nominate for the position of MPIO at this time?” – No nominations. Position vacant.

No nominations for the First Aid Officer currently. Passed to the floor, “Anybody wish to nominate for the position of First Aid Officer at this time?” – Nomination – Donna France. Proposed by Saxon France, Seconded by Jim Gail. Welcome Donna.

No nominations for the Social Manager currently. Passed to the floor, “Anybody wish to nominate for the position of Social Manager at this time?” – No nominations. Position vacant.

No nominations for the Fundraising Manager currently. Passed to the floor, “Anybody wish to nominate for the position of Fundraising Manager at this time?” – No nominations. Position vacant.

No nominations for the Registrar currently. Passed to the floor, “Anybody wish to nominate for the position of Registrar at this time?” – No nominations. Position vacant.

No nominations for the IRB Manager currently. Passed to the floor, “Anybody wish to nominate for the position of IRB Manager at this time?” – No nominations. Position vacant.

RWC Manager - we have 1 nomination, proposed by Richard Lissett and Seconded by Paul Brownrigg, that is Jonny Massey. No other nominees - nomination is passed.

No nominations for the Aerial Surveillance Officer currently. Passed to the floor, “Anybody wish to nominate for the position of Aerial Surveillance Officer at this time?” – No nominations. Position vacant.

Senior Surf Sports Manager - we have 1 nomination, proposed by Lynda Hogan and Seconded by Bec Hogan, that is Joanne Rigby. No other nominees - nomination is passed.

Junior Surf Sports Manager - we have 1 nomination, proposed by Lee Kemp and Seconded by Chris Agar, that is Mark Wainwright. No other nominees - nomination is passed.

No nominations for the Little Nippers Surf Sports Manager currently. Passed to the floor, “Anybody wish to nominate for the position of Little Nippers Surf Sports Manager at this time?” – No nominations. Position vacant.

Masters Surf Sports Manager - we have 1 nomination, proposed by Neville Hogan and Seconded by Bec Hogan, that is Lynda Hogan. No other nominees - nomination is passed.

No nominations for the Communications Manager currently. Passed to the floor, “Anybody wish to nominate for the position of Communications Manager at this time?” – No nominations. Position vacant.

No nominations for the Surf Boat Captain currently. Passed to the floor, “Anybody wish to nominate for the position of Surf Boat Captain at this time?” – Nomination – Mike Hoy. Proposed by Claudia Collins, Seconded by Saxon France. Welcome back Mike.

Board & Ski Captain - we have 1 nomination, proposed by Richard Lissett and Seconded by Jim Gail, that is Scott Anderson. No other nominees - nomination is passed.

Beach Captain - we have 1 nomination, proposed by Rob Ross and Seconded by Lee Kemp, that is Darren Green. No other nominees - nomination is passed.

No nominations for the Canteen Manager currently. Passed to the floor, “Anybody wish to nominate for the position of Canteen Manager at this time?” – No nominations. Position vacant.

Bar Manager - we have 1 nomination, proposed by Darren Green and Seconded by Lee Kemp, that is Rob Ross. No other nominees - nomination is passed.

No nominations for the Gym Manager currently. Passed to the floor, “Anybody wish to nominate for the position of Gym Manager at this time?” – Nomination – Lynda Hogan. Proposed by Saxon France, Seconded by Chris Agar. Thanks Lynda.

No nominations for the Touring Team Manager currently. Passed to the floor, “Anybody wish to nominate for the position of Touring Team at this time?” – Nomination – Jo Rigby. Proposed by Bruce Westerman, Seconded by Lynda Hogan. Thank you Jo.

Water Safety Coordinator - we have 1 nomination, proposed by Richard Lissett and Seconded by Konrad Malinowski, that is Yolande van Dyk. No other nominees - nomination is passed.

Merchandise & Clothing Manager - we have 1 nomination, proposed by Richard Lissett and Seconded by Saxon France, that is Alison Tilbury. No other nominees - nomination is passed.

Vehicle Manager - we have 1 nomination, proposed by Jim Gail and Seconded by Bruce Westerman, that is Neville Hogan. No other nominees - nomination is passed.

No nominations for the Senior Development Coordinator currently. Passed to the floor, "Anybody wish to nominate for the position of Senior Development Coordinator at this time?" – No nominations. Position vacant.

No nominations for the Environmental & OHS Officer currently. Passed to the floor, "Anybody wish to nominate for the position of Environmental & OHS Officer at this time?" – No nominations. Position vacant.

Age Group Managers and Patrol Captains will be updated closer to the start of the season.

That is all the roles for now. Plenty of roles still open, members are encouraged to take on a role if they are not doing one already. Our please help us recruit others to fulfill those vacant roles. As is stands we do not have a full Board and are missing about ten (10) key roles across the Club.

Thank you to those who have put their hand up and looking forward to a great season with you all.

## **11. Election of Life Members**

No Life Member nomination for this season.

However, we would like to acknowledge the existing Life Members for their role within the Club and the hard work and continued commitment they put in with the award of a Life Member pin. Life Member pins awarded to:

- Lynda Hogan
- Neville Hogan
- Muriel Lee
- Alan Lee
- Bruce Westerman

## 12. Appointment of Club Patron & Vice Patrons

Nathaniel Lee (President) nominated Mark Folkard as the Club Patron, Mark accepted the nomination and position.

Nathaniel Lee (President) also extended the invitation to Mayor Tracey Roberts to continue as Vice Patron of the Club. (Nathaniel Lee to send a letter to this effect.)

## 13. General Business

Floor was asked if there was any general business anyone would like to raise:

Mark Folkard proposed a motion to recognise the efforts of Saxon France (ex. President) for way he had the run the Club in relation to COVID and the trying times associated with this during the last 18 months. His efforts were acknowledged by the members at the AGM.

Nathaniel Lee acknowledged Saxon France's 10 year tenure on the Board. Saxon was asked to come forward and accept a small gift on behalf of the Club and Members. Thank you, Saxon.

Also have three other Board members who have moved on or into other roles, we would also like to acknowledge them.

Jim Gail was asked to come forward and accept a small gift on behalf of the Club and Members. Acknowledge his years of tenure in roles such as Director of Lifesaving and Club Captain. Thank you, Jim.

Jo Rigby was asked to come forward and accept a small gift on behalf of the Club and Members. Acknowledge her tenure on the Board and her acceptance of two new roles. Thank you, Jo.

Caelee France (an apology), was acknowledged for her tenure on the Board and in other roles over many years, including her contributions to youth and education within the Club. Donna France collected a small gift on from of the Club and Members on behalf of Caelee. Thank you, Caelee.

Saxon France spoke to recognise Lea Gold, who unfortunately had to resign from the Board during the season. Saxon thanked her for efforts over numerous years in the administration of the club, involvement in the revised Constitution and By-laws. Acknowledged Lea's efforts.

## 14. Closure

Meeting Closed at 2:40pm



# Annual General Meeting

~~27<sup>th</sup> June 2021~~

11<sup>th</sup> July 2021.

## Attendance List

No.	Full Name	Signature	Qualification
1	SAXON FRANCE		PRESIDENT BM
2	Ros Ross		Finance Director
3	NATHANIEL LEE		V.P.
4	RICHARD LESSETI		D.O.A.
5	Kaitlin Jones		Chief instructor
6	Alison Tibbrey		
7	Dona France		BM
8	Murziel Lee	M. Lee	wife
9	Bruce Westman		Life
10	ALAN LEE		LIFE
11	Pete Scivens		ym.
12	New Hoban'		LIFE
13	Jim CATEL		BM
14	Sian Chiappa		NON Voting
15	Cerys Chiappa		B.M





No.	Full Name	Signature	Qualification
16	(VERNA) A TAYLOR		BM
17	AIDERN TIERNY - PELL		NON VOTING.
18	LYNDA HOGAN		Bronze Life Member
19	LEE KEMP		BM
20	PAUL BROWN		BM
21	Lynn Paul		SM
22	Colin Simons		BM
23	Tracey Axial		BM
24	Lauren Axial		SM
25	Richard Swinerton		BM.
26	Mark Folbeck		BM.
27	Chris Age-		BM.
28	Jen Whitehead		BM
29	Joe Quirk		BM
30	SHANU LEAVER		BM.
31	NOAH LEAVER		BM
32			
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No.	Full Name	Signature	Qualification
34	Jo Rigby	JR	Bm
35	Sue O'Connor	SO	Bm
36	Nathan Smith	NS	SM
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